



County of Santa Cruz

Invites you to apply for the position of:

CHIEF WELFARE FRAUD INVESTIGATOR

Salary: \$ 99,133 – 132,267 / Annually



**Beautiful Coastal Community
Mediterranean Climate
Excellent Quality of Life Environment**

Closing Date: Friday, October 7, 2022

The Position

The County of Santa Cruz Human Services Department is recruiting for a Chief Welfare Fraud Investigator. The ideal candidate is a qualified professional with broad experience conducting investigations and experience in Law Enforcement. The Chief Welfare Fraud Investigator serves as a team leader on difficult and complex cases and needs to have strong leadership experience to make independent decisions within established policies and procedures. The incumbent will be responsible for planning, organizing, coordinating, supervising, and evaluating the work of investigative and support staff including developing and delivering in-service training programs on fraud prevention and related topics. The Chief Welfare Fraud Investigator will have knowledge of Federal and State laws regulating the activities of the Department of Social Services and welfare fraud prevention.

The Community of Santa Cruz

Santa Cruz County has approximately 270,000 residents and is situated in the northern area of Monterey Bay, 70 miles south of San Francisco and 35 miles southwest of the Silicon Valley. The County's natural beauty is apparent in its pristine beaches, lush redwood forests and rich farmland. It has an ideal Mediterranean climate with low humidity and 300 days of sunshine a year. Its unique shops and restaurants, coupled with a multitude of cultural and recreational activities, including theatre, music, art, as well as golfing, surfing, hiking and biking offer a wealth of leisure activities. Higher education includes Cabrillo College and the University of California, Santa Cruz, with two additional State Universities less than an hour away. These elements of high-quality living make Santa Cruz one of California's most desirable areas. **live, work, and play!**

Qualifications

Any combination of training and experience which would provide the required knowledge and abilities is qualifying. A typical way to obtain these knowledge and abilities would be:

Three years of law enforcement supervision experience which would demonstrate application or possession of the knowledge and abilities.

SPECIAL REQUIREMENTS

- Must meet minimum employment standards defined by Section 1031 of the Government Code.
- Possession of a POST Basic Certificate or Specialized Investigators Certificate.
- Possession of a valid California Class C Driver License.

Knowledge

Thorough knowledge of investigative techniques. Working knowledge of the legal process involved in the prosecution of welfare fraud, the rules of evidence, laws of arrest and search and seizure; regulations

governing eligibility and grant determination for Food Stamps and General Assistance programs; laws relating to welfare fraud; report writing techniques and procedures; client rights and the Fair Hearings and Civil Rights Process. Some knowledge of the principles and practices of supervision and training; budgeting, management and organization and data processing applications.

Abilities

Plan, organize, coordinate, supervise and evaluate the work of subordinate staff; interpret, explain and apply complex regulations, laws and directives dealing with welfare fraud and eligibility for public assistance programs; conduct complex and sensitive investigations; review and evaluate investigative reports, statements and complaints to determine appropriate action; establish and maintain an effective working relationship with others; communicate clearly and logically in oral and written form and make effective presentations; develop and deliver in-house and on-the-job training; learn to access, input and analyze data using a computer.

Supplemental Questionnaire

Please respond to the following questions using no more than one page per question.

1. Please describe your knowledge and experience dealing with systems data breaches and cybersecurity.
2. Please provide an example of your experience working on sensitive internal investigations. Be specific about your role and the resources you utilized to conduct your investigations.

The Application Process

Apply online at www.santacruzcountyjobs.com or mail/bring an application and supplemental questionnaire to: Santa Cruz County Personnel Department, 701 Ocean Street, Room 510, Santa Cruz, CA 95060. For information, call (831) 454-2600. Hearing Impaired TDD/TTY: 711. Applications will meet the final filing date if received: 1) in the Personnel Department by 5:00 p.m. on the final filing date or 2) submitted online before midnight of the final filing date. For more information regarding the recruitment and examination procedure please contact Personnel Analyst, Susana Silva, at (831) 454-3596.

Note: Provisions of this bulletin do not constitute an expressed or implied contract

Equal Opportunity Employer committed to building a diverse workforce

LIVE Here

WORK Here

PLAY Here



Benefits

EMPLOYEE BENEFITS:

VACATION - 16 days 1st year, increasing to 31 days per year after 15 years service. Available after 1 year service.

ADMINISTRATIVE LEAVE – One week advanced upon appointment; two weeks accrued each year; can be taken in cash or time off.

HOLIDAYS - 13 paid holidays per year.

SICK LEAVE - Six days per year.

BEREAVEMENT LEAVE - 3 days paid in California, 5 days paid out-of-state.

MEDICAL PLAN - The County contracts with CalPERS for a variety of medical plans. For most plans, County contributions pay a majority of the premiums for employees and eligible dependents.

DENTAL PLAN - County pays for employee and eligible dependent coverage.

VISION PLAN - The County pays for employee coverage. Employee may purchase eligible dependent coverage.

RETIREMENT AND SOCIAL SECURITY - Pension formula 2% at age 60 or 2% at age 62 as determined based on provisions of the CA Public Employees' Pension Reform Act of 2013 (PEPRA). Pension benefit determined by final average compensation of three years. County participates in Social Security.

LIFE INSURANCE - County paid \$50,000 term policy. Employee may purchase additional life insurance.

LONG TERM DISABILITY PLAN - Plan pays 66 2/3% of the first \$13,500, up to \$9,000 per month maximum.

DEPENDENT-CARE PLAN - Employees who pay for qualifying child or dependent care expenses may elect this pre-tax program.

H-CARE PLAN - Employees who pay a County medical premium may elect this pre-tax program.

HEALTH CARE FLEXIBLE SPENDING ALLOWANCE (HCFSFA) – Employees may elect this pre-tax program to cover qualifying health care expenses.

DEFERRED COMPENSATION - A deferred compensation plan is available to employees.

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